**FOULNESS ISLAND PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Foulness Island Parish Council will take place on Wednesday 11th November, 2020 commencing at 7.00 pm.

This will be a virtual meeting and dial in details can be obtained from the Clerk who can be contacted by e-mail at foulnessparishcouncil@gmail.com.

This meeting will be open to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date: 4th November 2020

John Watson.

Clerk to the Foulness Island Parish Council.

**AGENDA**

1. **The Chair to declare the meeting open.**
2. **To receive notification from any persons present of intent to record the meeting.**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **To sign as a correct record the minutes of the Full Council meeting held on 14th October, 2020** *(minutes attached).*
6. **To receive a report from the District and County Councillors for the area on any matters of interest.**
7. **Financial Matters**
8. To approve
9. Payment requests for October/November 2020 *(schedule to be circulated).*
10. Receipts for October/November 2020 *(schedule to be circulated).*
11. **Risk Management**
12. To approve the purchase of Risk Management software at the cost of £110.00 plus VAT.
13. **Telephone Boxes**
14. To receive an update from the Clerk in respect of the adoption by the Parish Council of the two telephone boxes on the Island.
15. **County Councillor Locality Fund**
16. To receive an update from the Clerk regarding the application to the County Councillor for funding to purchase two defibrillators to be installed in the two telephone boxes and to agree (if appropriate) any action to be taken..
17. **Car Parking on the Island**
18. To receive and update from the Clerk on car parking on the Island and to agree (if appropriate) any action to be taken.
19. **Clerk’s Report**
20. To receive a report from the Clerk on any outstanding matters and to agree the action to be taken, to include
21. Parish Council records
22. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
23. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**

Issued 4th November 2020